

# Operation Manual

—CSI CloudPro Web

# Step 1 Register

Go to [CSI CloudPro](#) for registration.



English ▾




Registration Entrance

**CSI CloudPro Platform**

Website: <http://47.102.152.71/platformSelect>

# Create an Account

1 Login Method



The image shows a web form for creating an account on CanadianSolar. At the top right, there is a red diagonal banner with the word "Pro" in white. The CanadianSolar logo is centered at the top. Below the logo are two input fields: "E-mail" and "Password". The "Password" field has a small eye icon to its right. Below the input fields are two links: "Register" and "Forgot Password?". The "Register" link is circled in orange. Below these links is a large red button labeled "Log In". At the bottom, there is a link for "E-mail · Phone · Username", which is also circled in orange.

2 Click "Register"

Register/Login Page

# Enter Account Information

CanadianSolar Pro | Register Already have a pro account? Log In. English ▾

1 Enter Phone Number or E-mail      2 Enter Account Info      3 Enter Business Info      4 Created

E-mail

Verification Code

I have read and agreed **T&Cs**

[Switch to phone registration>>](#)

Please enter E-mail/Phone Number first. Then enter account information and set Username&Password.

Register Page

# Enter Business Information

Business Type:  
 Enterprise  Individual

\*Business Name:  
English  ⊕

\* Business Region:

\*Select Business Sector: ?

<b>O&amp;M Sector</b> Apply to installers, O&M operators <input type="checkbox"/>	<b>Device Sector</b> Apply to manufacturers, distributors <input type="checkbox"/>
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Next

Please enter business information.  
If you are an installer/O&M  
provider, please select **O&M  
Sector**.

Register Page

# Create an Account for other Business

The screenshot shows the CanadianSolar Management interface. The 'Management' menu is highlighted with a red box and arrow labeled '1'. The 'External Relationship' sidebar item is highlighted with a red box and arrow labeled '2'. The 'Add a New Business' button in the top right is highlighted with a red box and arrow labeled '3'. Below the button is a dropdown menu with options: 'Search for System-wide Businesses' and 'Create a New Business'. A table of existing businesses is shown below the button.

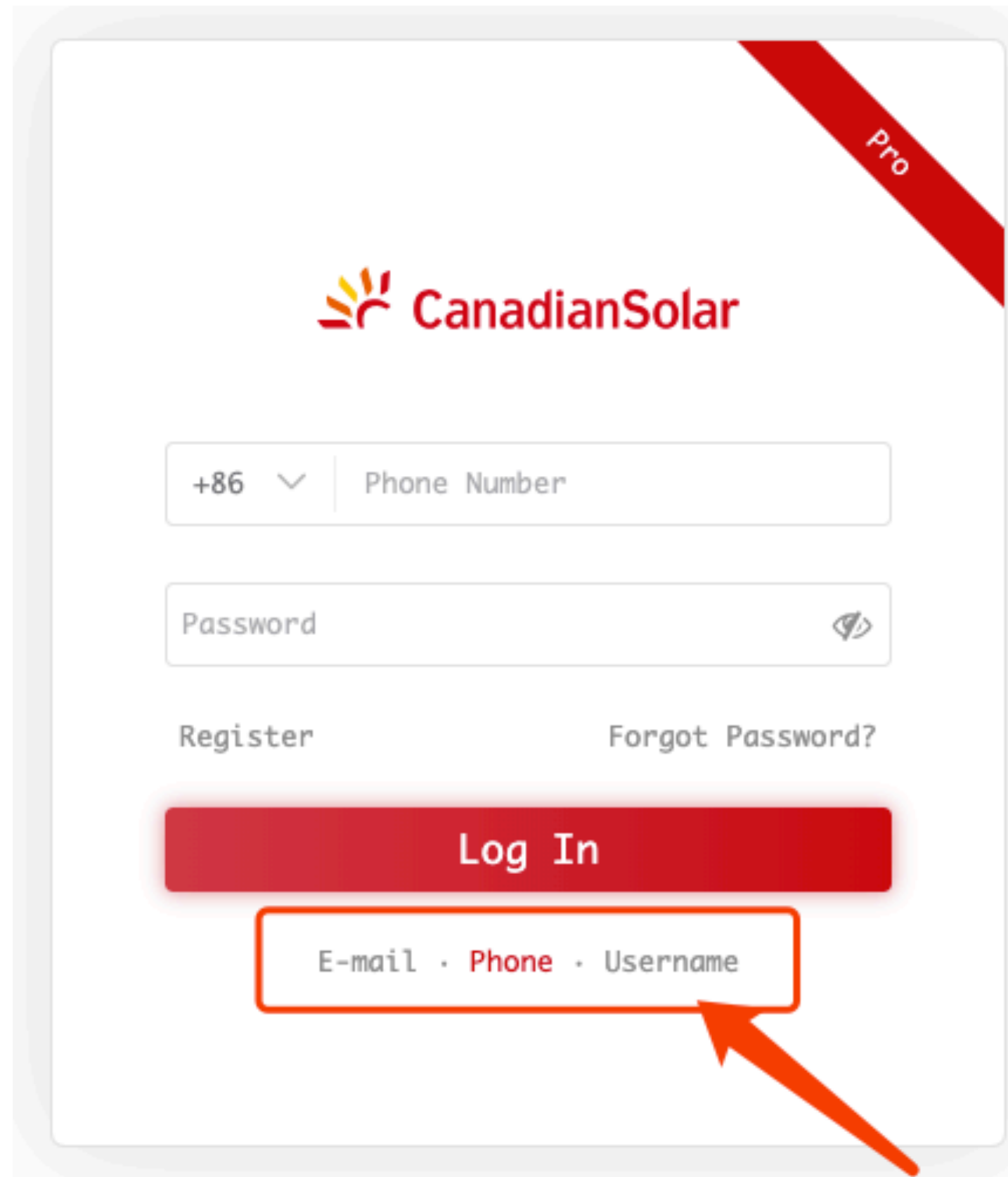
Business Name	Contact Name	Phone Number	E-mail	Authorized External Role	Timestamp
三亿屋新能源有限责任公司	sunroofs	--	admin@sunroofs.com	--	2019-04-26 14:20
canadiansolar	CanadiansolarAdmin	15995288888	admin@canadiansolar.com	经销商	2019-04-26 14:15
xxq-admin	xxq	--	1558281773@qq.com	--	2019-04-26 13:44
商家_测试张成功	张成功	--	chenggong.zhang@igen-tech.com	Default External Role	2019-04-26 12:48
yu	yu	--	1530836462@qq.com	Default External Role	2019-04-25 19:45
无锡英臻	xs	17743126886	--	Default External Role	2019-04-23 13:40
路西法的公司	Rui	18014009082	--	Default External Role	2019-04-23 10:08
1个人商家-english	1	--	1@qq.com	--	2019-04-23 10:04

If you are an registered user, you can create an account for other business.

Go to **“Management”** - **“External Relationship”** - **“Add a New Business”** - **“Create a New Business”**.

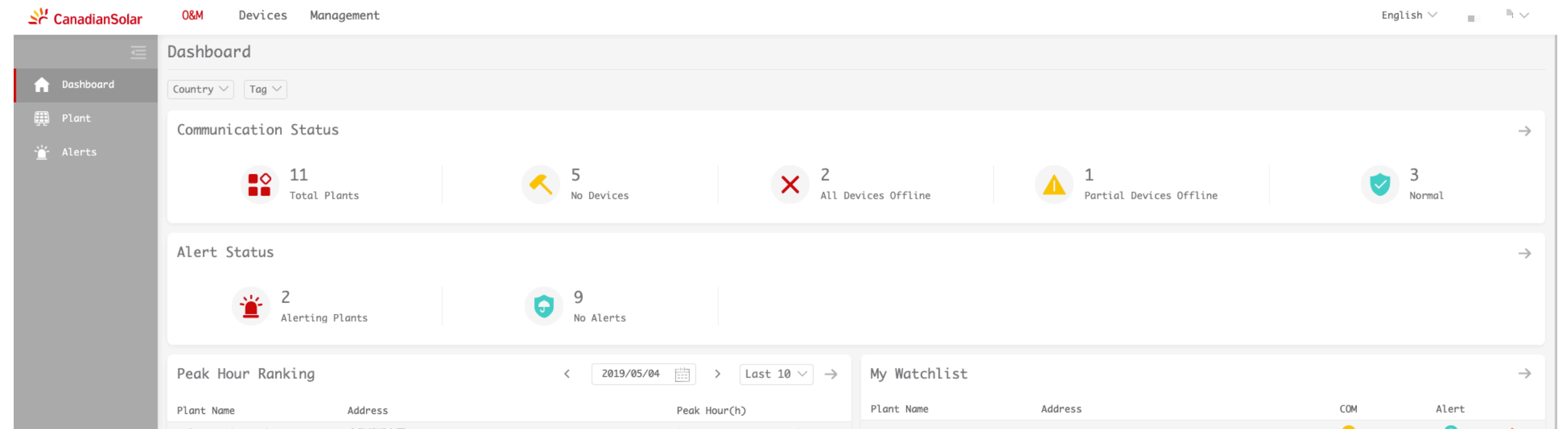
Tip: Accounts created here are CIS CloudPro Business Accounts.

# Step 2 Login



The login page features the CanadianSolar logo at the top left and a red 'Pro' banner in the top right corner. Below the logo is a phone number input field with a dropdown menu set to '+86' and a 'Phone Number' placeholder. Underneath is a password input field with a toggle for visibility. At the bottom, there are links for 'Register' and 'Forgot Password?'. A prominent red 'Log In' button is centered, with a red-bordered box below it containing the text 'E-mail · Phone · Username'. An orange arrow points from the bottom right towards this box.

Login Page

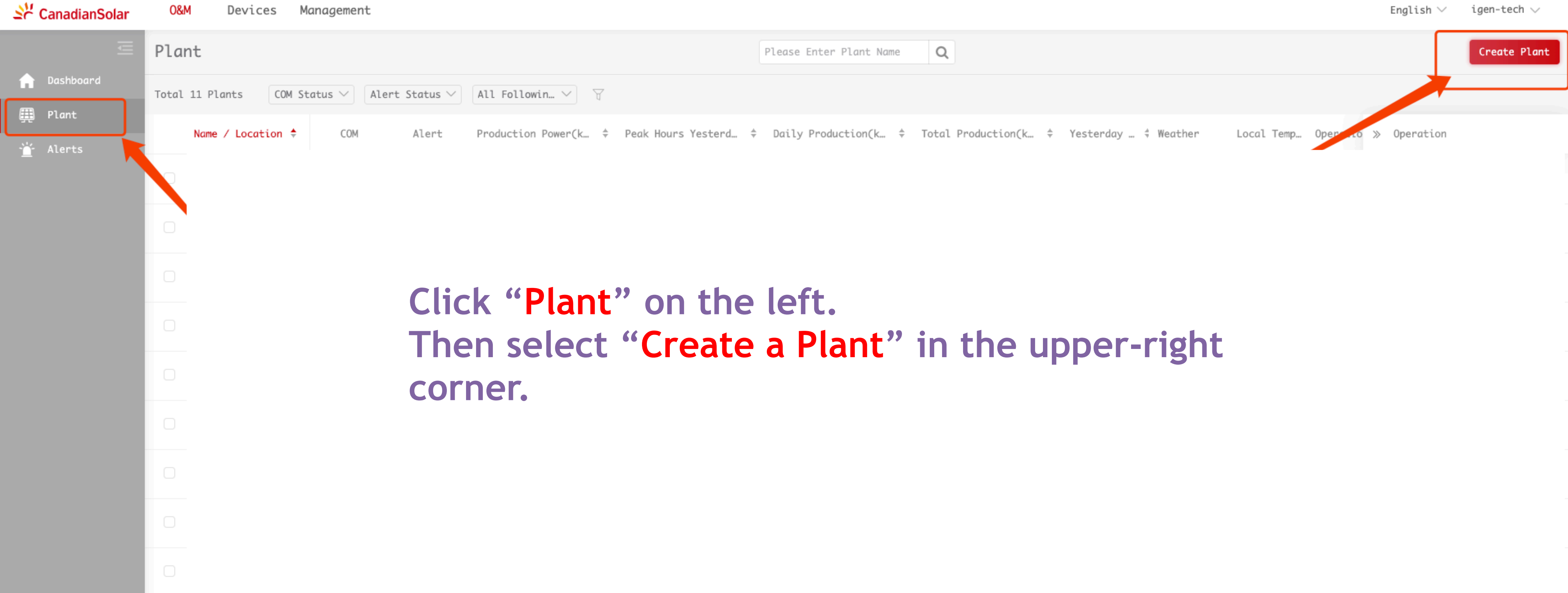


The dashboard is titled 'CanadianSolar O&M Devices Management' and includes a language dropdown set to 'English'. The main content area is divided into several sections: 'Communication Status' with four cards showing 11 Total Plants, 5 No Devices, 2 All Devices Offline, and 1 Partial Devices Offline; 'Alert Status' with two cards showing 2 Alerting Plants and 9 No Alerts; and 'Peak Hour Ranking' with a date selector for 2019/05/04 and a 'Last 10' dropdown. A 'My Watchlist' table is partially visible at the bottom right.

Dashboard

If you have an account at CIS CloudPro platform, please select login method.

# Step 3 Create a Plant



Click “**Plant**” on the left.  
Then select “**Create a Plant**” in the upper-right corner.



# Basic Information

Create Plant

**Cancel** **Save**

Basis Information

System Info

Revenue Info

Owner Info

Basis Information

\* Plant Name :

\* Location :

\* Region :

中国 Province

\* Address :

\* Coordinate :

... ° ... ' ... " ... ° ... ' ... "

Please enter plant address to search.

“Create a Plant” Page

Tip: Coordinate will be automatically generated based on the address you choose.

# Plant Information

Create Plant

Basis Information

System Info

System Info

Revenue Info

Owner Info

Plant Type :

Residential Rooftop  Commercial Rooftop  
 Industrial Rooftop  Ground Mounted

Grid Type :

All on Grid  Self-consumption

\* Installed Capacity ( kWp ):

0

Angle of Tilt ( ° ):

0-90

Azimuth ( ° ):

0-360

Commissioning Date ( Grid-connected/Production ): ?

2019/05/05

Revenue Info

\* Currency :

元

Feed-in Tariff(元/kWh)

0

Total Cost(元):

0

Owner Info

Name :

Contact Number :

Workplace :



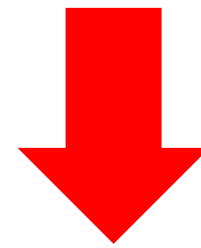
Please enter plant information according to actual situation, then click “Save”.

“Create a Plant” Page

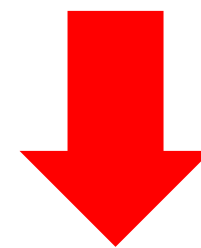
# Add a New Gateway/Logger

Created! Please continue the following steps.

- Add a New Gateway/Logger**  
Please enter a gateway/logger SN belongs to the plant first, system will count data according to gateway/logger and its sub-system. Non-required field. You can operate in the Plant Details.
- Authorized Users**  
You are going to authorize the plant to users, which means users can see the plant. Non-required field. You can operate in the Plant Details.
- Authorized Businesses**  
You are going to authorize the plant to other businesses, which means other businesses can see the plant. Non-required field. You can operate in the Plant Details.
- Authorize Internal Member**  
You are going to authorize the plant to another member, which means your colleagues can see the plant. Non-required field. You can operate in the Plant Details.
- Select Tag**  
It is easy to spot the plant if you tag it first. Non-required field. You can operate in the Plant Details.
- Add a New Sub-system**  
You can add a sub-system in the plant to calculate separately. Non-required field. You can operate in the Plant Details.



**Add a New Gateway/Logger**  
Please enter a gateway/logger SN belongs to the plant first, system will count data according to gateway/logger and its sub-system. Non-required field. You can operate in the Plant Details.



Add a New Gateway/Logger ×

SN:

“Add a New Gateway/Logger”Page

After creation, please click **“Add a New Gateway/Logger”**. Then enter device SN.

Tip: If you select Manual-adding, several gateways/loggers can be added to the same plant.

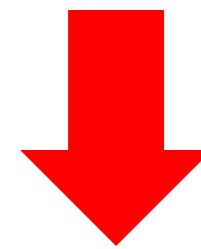
# Authorized Users

The screenshot shows the CanadianSolar O&M Management interface. On the left, a sidebar contains 'Dashboard', 'Plant', and 'Alerts'. The 'Plant' menu item is highlighted with a red box and a red number '1'. The main area displays a table of plants. The 'demo' plant is highlighted with a red box and a red number '2'. The table has columns for Name / Location, COM, Alert, and Production Power. The 'demo' plant has a yellow COM status and a green Alert status. On the right, the 'demo' plant details page is shown. The 'Authorize' button is highlighted with a red box and a red number '3'. The details page includes an 'Overview' section with 'Alert(0)' and 'Logger(1)' counts, and a 'Production History' section with a date selector set to 2019/05/05.

Name / Location	COM	Alert	Production Power(Kw)
111111 111111	🟡	🟢	--
CSI Test 阿特斯阳光电力科技...	🟢	🟢	0.12
demo address	🟡	🟢	--
Ginlong Test 阿特斯阳光电力科技...	🟡	🟢	1.25
Growatt Test 阿特斯阳光电力科技...	🟢	🟢	0.17
sunny001 日本ChibaInzaiKam...	🔴	🔴	0
TalesunESS Testing 金匙望湖大厦	🟢	🔴	0.08

Plant Details Page

T\_T



The screenshot shows the 'Authorization Page' with three options: 'Authorize to Internal Member', 'Authorized Users', and 'Authorized Businesses'. The 'Authorized Users' option is highlighted with a red box and a red number '4'. The text for 'Authorized Users' reads: 'You are going to authorize the plant to users, which means users can see the plant. Non-required field. You can operate in the Plant Details.'

Authorization Page

Business can authorize his own plant to other users.

Authorized users can check the plant as well.

# Authorization

## Authorize to Internal Member

You are going to authorize the plant to another member, which means your colleagues can see the plant. Non-required field. You can operate in the Plant Details.

## Authorized Users

You are going to authorize the plant to users, which means users can see the plant. Non-required field. You can operate in the Plant Details.

User

+User

Select Users who have Built Relationships

Search for System-wide Users

Create a New User

## Authorized Businesses

You are going to authorize the plant to other businesses, which means other businesses can see the plant. Non-required field. You can operate in the Plant Details.

Authorization Page

Please select **“Search for System-wide Users”** for existing users.

Please select **“Create a New User”** to create an account for the new user.

Tip: Accounts created here are CIS Cloud User Accounts. Please Log in to CSI Cloud User Version.

# Step 4 Check Plant Information

The screenshot displays the CanadianSolar O&M interface. The left sidebar shows navigation options: Dashboard, Plant (highlighted), and Alerts. The main content area is titled 'Plant' and shows a list of 11 plants. The 'Growatt Test' plant is selected and highlighted. The right panel shows the 'Plant Details' page for 'Growatt Test', including an overview of alerts, inverters, and loggers, and a production history chart for the date 2019/05/05.

**Plant List:**

Name / Location	COM	Alert	Production Power(kWh)
111111 111111	⚠	🟢	--
CSI Test 阿特斯阳光电力科技...	🟢	🟢	0.12
demo address	⚠	🟢	--
Ginlong Test 阿特斯阳光电力科技...	⚠	🟢	1.25
<b>Growatt Test</b> 阿特斯阳光电力科技...	🟢	🟢	0.17
sunny001 日本ChibaInzaiKam...	❌	❌	0
TalesunESS Testing 金匙望湖大厦	🟢	❌	0.08
余电并网 泰州	❌	🟢	3.16
全额上网 苏州	⚠	🟢	0

**Plant Details: Growatt Test**

123321 Edit Tags Belonged to

Normal Communication No Alerts

2019-05-05 14:10

Details Sub-system / Devices Alerts About Plant Authorize Information

**Overview**

Alert(0) Inverter(1) Logger(1)

Failure Warning Notice Offline Alerts Offline Alerts

**Production History**

2019/05/05

Installed Capacity: 5kWp Daily Production: 2kWh Today Irradiation:--

Production... Weather

Plant Details Page

Go to **“O&M”-“Plant”** to check plant information, including plant data, device data, plant info and authorization info.

THANK YOU